

BRIEFING ON THE PERSONAL DATA PROCESSING FOR JOB APPLICANTS

Voestalpine Kardemir Demiryolu Sistemleri Sanayi ve Ticaret Anonim Şirketi (referred to as “Vademsaş”) acts in the capacity of data controller in accordance with the Law on the Protection of Personal Data No.6698 and the other applicable provisions of regulations. Within this framework, in order to contact the job applicants and evaluate their eligibility for the applied position, the necessary data of the job applicants are submitted to Vademsaş by themselves or through private employment agencies, recorded by Vademsaş or on behalf of Vademsaş as the data controller, in compliance with the conditions stated herein, stored and updated throughout the below-mentioned period, and processed by using the methods indicated in the relevant regulations on the protection of personal data, as it is compulsory for the legitimate interests of the data controller.

A. The Personal Data Requested by Vademsaş from the Job Applicants

In order to contact the job applicants and evaluate their eligibility for the applied position, Vademsaş requests from the job applicants the following details: name, surname, date of birth, address, e-mail address, mobile number, occupation, résumé, educational background, diploma, obtained certificates-qualifications and military service details. These data are acquired through transmission of instruments by e-mail or by hand, to Vademsaş by the relevant persons, as well as through applications made via websites of private employment agencies.

B. Recording and Storage of the Personal Data of Job Applicants by Vademsaş

1. Vademsaş requests the above-listed data from the job applicants, with a view to evaluate their eligibility for the job and to contact them, and such data are acquired through the résumés sent by candidates for the job application and, even if the candidates are not employed, their data can be stored by Vademsaş in the human resources folders and in computer folders and other software, to be able to offer a position to a candidate who had applied before.
2. Vademsaş keeps the above-listed data of the job applicants for 2 years as of the job application date of the applicant and dispose of these data at the end of the mentioned period.

Vademsaş requests at least the above-listed data from the job applicants, yet the candidates are free to include any information in their résumés. However, pursuant to the Law on the Protection of Personal Data, it is requested from the candidates that their résumés do not include data related to their race, ethnic origins, political views, philosophical beliefs, religion, sect or other beliefs, appearance, any association, fund or union membership, health status, sexual life, criminal conviction and security measures, as well as biometric and genetic data since they are regarded as special personal data.

Our Rights

You can submit the letter including your requests under Article 11 of the Law on the Protection of Personal Data, regulating the relevant individual’s rights, by personally applying to Vademsaş, against an identity card, at Ankara Caddesi No: 75/F Merkez/ÇANKIRI address or deliver it to the same address through a notary public.