

# voestalpine Polynorm Van Niftrik BV

<b>Management system</b>	<b>Form</b>	<b>F-380-001E</b>	
	<b>Environmental and safety regulations for contractors</b>	Version:	B
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For your and our safety we have several regulations.

We require everybody who enters onto our premises to behave according to both our environmental and safety regulations.

## Traffic

1. The maximum speed on our premises for all vehicles is 10 km/h (6mph).
2. Driving with, in or on a vehicle is only permitted if the total number of seats is equivalent to the total number of passengers.
3. Parking is only allowed in the clearly marked parking spaces with the only exception being where the vehicle is required to perform a task. In case of damage to the vehicle voestalpine Polynorm van Niftrik cannot be held responsible.
4. Whilst the vehicle is stationary engines should be switched off unless there is a very good reason to leave this running.
5. Audio/Video combinations are to be switched off whilst on site.
6. The site is only accessible between 07.00 – 17.00 ( Monday to Friday), unless there is prior authorization by voestalpine Polynorm van Niftrik.

## Personal protection means

You are required to wear the following:

1. Safety shoes with steel noses
2. Closed, adequate and suitable working clothing
3. Safety glasses near grinding, welding and cutting equipment and these activities.
4. Breathing protection where the activity(ies) produce or could produce gas, smoke and/or dust.
5. Ear protection where activities exceed a sound level of 80dB
6. Suitable gloves where activities are near sharp and/or hot items.

## Licenses

1. Before commencing with hoisting/lifting and/or digging, the head of TD (Maintenance Department) must be informed. The area must be cordoned off.

## Fire risk activities

*Before starting any activit(y)ies*

1. Clear all flammable objects out of the potential danger zone including the adjacent spaces.
2. Cover up all flammable objects or items with non-flammable material which cannot be removed.
3. If necessary also cover up with non-flammable material, the gaps, seams, grooves, cable troughs, open pipes etc. which lead to other spaces.
4. There must be a suitable fire extinguisher present in the danger zone in case there are flammable objects in the local area (10 meters).
5. The location of the nearest telephone and the alarm number must be known. A mobile telephone can be provided in case a fixed telephone is not present.

*During the activit(y)ies*

1. Always pay attention that any flammable objects do not catch fire.
2. Check the places near, above and under concerning potential fire risks.
3. Due to conduction of heat any buildings or parts of building and constructions should be cooled with water.

*Finishing the activit(y)ies*

From experience we have learned that fire occurs within a few hours after finishing the activities. Therefore it is very important to:

1. Check carefully the work place surroundings including any adjacent spaces. This check must be performed with your voestalpine Polynorm van Niftrik representative.

## Environment

During the activit(y)ies special attention must be paid to all environmental issues.

Sufficient measures must be taken to protect the air, water, ground, animal and vegetable life against any harmful influence from these activities.

Opgesteld door: R. Milar	Gewijzigd door: M. Northolt	Goedgekeurd door: G.Traa
Datum: 16-08-2005	Datum: 240406	Datum: 240406

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We order you to:

1. Observe all relevant legislation.
2. Catch all residual products and dispose of it in a responsible, legal manner.
3. Report any incidents and risks immediately to your contact person.

## Quotation

We can ask any supplier about their policy concerning Quality, Safety, Health and the Environment. Further to that, we can ask you to handover a copy of your certificates (VCA, ISO14001).

Voestalpine Polynorm van Niftrik BV strives to carry out all their activities with a minimum taxation on the environment. Therefore a second alternative quotation can be requested which is less taxing to the environment. Next to this, if required, your quotation will contain a detailed working plan where in the control measures concerning safety and the environmental risks during your own activities are required. A work plan must contain as a minimum requirement the following items:

1. Project data
2. Overview of the involved parties and activities
3. Coordination and cooperation agreements
4. Employee instructions
5. Risk inventory and evaluation
6. Work and environment layout
7. Personal protection measures
8. Materials
9. Environmental procedures
10. First aid, accident reporting and health and safety procedures
11. Work supervision
12. Distribution list of the work plan.

## Fire / Incident

Alarm number (Outside) : 0-112 (Police, Ambulance, Fire Brigade)  
Emergency number (internal) : 555

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